

MEMORANDUM NO. 2021-127

TO: School District Superintendents
School Principals
Counselors
Curriculum Coordinators
Psychologists

FROM: Kari Eakins, Chief Policy Office

DATE: November 1, 2021

SUBJECT: Suicide Prevention Grant

SUICIDE PREVENTION GRANT OPPORTUNITY

Using federal COVID-relief funds, the Wyoming Department of Education (WDE) is offering a suicide prevention grant to Wyoming schools and school districts through a competitive application process. Allocation of funds for the 2021-23 school years will be dependent upon the number of final application approvals.

The grant application opens November 3, 2021 and closes November 30, 2021. Initial award notifications will be made in December 2021. The Suicide Prevention Grant Application can be found [here](#). More information related to Suicide Prevention is available on the WDE's Health and Safety [webpage](#).

For information, contact Jo Ann Numoto, COMPS Program Manager, at 307-777-7222 or jo-ann.numoto@wyo.gov.



Suicide Prevention Grant Opportunity

The purpose of this Suicide Prevention Grant Opportunity is to assist school districts in expanding, enhancing, or changing the school district's current training related to the Jason Flatt Act of 2014. The application itself is meant to be as short and simple as possible in order for school districts to implement the allocation over the timeline established by ESSR parameters, the award notifications completed in December 2021 and the allocations expended by December 2023.

Suicide Prevention Grant Application

Application Requirements:

There are four required points that must be completed:

1. How the funding will be utilized (max. 55 points)
2. Estimated itemized expenditures (max. 25 points)
3. Expected results/outcomes (max. 12 points)
4. Description of how the district will know the use was effective (max. 8 points)

To be considered for funding, complete and submit the four application requirements in a narrative format by **November 30, 2021**.

Eligibility Requirements:

Any Wyoming school or district may apply. It is necessary to have a grant administrator such as a teacher or staff member who is responsible for carrying out or overseeing the actual work of the grant.

Grant Expectations for Recipients and Timelines:

Expectations:

- The grant administrator will update the WDE *quarterly* beginning March 2022 about the work being completed and detail expenditures used in each quarterly report.
- Grant recipients are expected to spend the full amount of the grant awarded. If there seems to be less expended than first estimated, the district is automatically authorized to extend expenditures up to the amount originally requested. The expenditures must be spent on activities or programming that align with what was originally awarded in the grant application.

Reimbursements:

- Districts will be reimbursed annually for an updated accounting by submitting the following:
 - Single itemized district invoice and
 - A "to date" summary report.
 - Both the itemized invoice and summary are due November 2022.
- At the end of the Grant Period, districts will be reimbursed for the remaining portion of the originally awarded grant amount by submitting
 - Final single itemized district invoice with previous invoice entries included and
 - Final grant summary report, including the evaluation.
 - Both the itemized invoice and summary are due December 2023.
- Final reimbursement will be made within forty-five days after the final report and submission.

Timelines:

Grant operation period: January 2022-December 2023

Grant application period:

- Application period opens November 3, 2021 and closed November 30, 2021
- Grant applications reviewed: December 7-13, 2021
- Award letters mailed: December 15, 2021
- Implementation, encumbering, and expending period opens January 4, 2022 and will be closed out November 23, 2023.
- Between November and December 2023 is a month's leeway for unforeseen circumstances that will need addressing and possible modification of the original grant application. Funds need to be obligated by December 15, 2023 and spent by December 30, 2023.

Scoring Rubric:

Higher scores are awarded first. Awards continue downward until the funding runs out.

Each submitted application will be evaluated according to the target areas listed below:

1. How the funding will be utilized (Max. 55 points)
2. Estimated itemized expenditures (Max. 25 points)
3. Expected results/outcomes (Max. 12 points)
4. Evaluation (Max. 8 points)

The total possible points are 100. The scoring of applications is done using an independent group of evaluators.